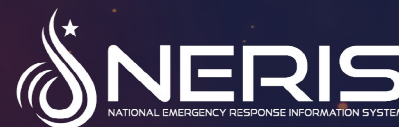


You're In! A Quick Guide to What's Next with NERIS



The National Emergency Response Information System (NERIS) is now live. Follow these steps to complete your department's onboarding and prepare for reporting.

STEP 1

Log In and Watch the Quick Start Video

Confirm you can access your NERIS account. Then review this short video for an overview of the steps to take next:



STEP 2

Set Up Your Department Profile

This part of onboarding may feel new compared to NFIRS. In many cases, departments using a third-party Records Management System (RMS) will have much of this information managed through their vendor. However, it's still important to walk through these steps yourself to understand the system and assist departments that may report directly into NERIS.

Be sure to:

- Add users who need access to your department's profile.
- Enter department details, including:
 - Contact information and headquarters address
 - Jurisdiction, services, shifts, and staffing attributes
 - Technical details about your dispatch center, dispatcher protocols (if applicable), and any software used for dispatching or incident reporting
 - ISO rating (enter the lowest classification number—no letters) and any accreditation status (if applicable)
- Confirm all data at the bottom of the page

STEP 3

Add Stations and Resources

Provide station-level details, including resources and staffing:

- For unstaffed resources, enter a minimum staffing of zero.
- For volunteer-staffed resources, enter the minimum staffing used during emergency responses.
- Resources are categorized using FEMA and NWCG standards for consistency.

STEP 4

Plan Your Incident Reporting Start Date

If your department plans to report directly to NERIS, you must request activation of this feature:



STEP 5

Link Your RMS (If Applicable)

If you use a third-party RMS, you'll need to link it to NERIS by entering your Client ID. Instructions are available in the NERIS system.



Need Help?

If you have not received any emails from the NERIS team or need assistance, visit the Helpdesk:



Learn More



EXPLORE:

<https://neris.fsri.org/onboarding> for onboarding guides, events, training, and technical resources



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