



OFFICE OF THE ILLINOIS STATE FIRE MARSHAL

JB Pritzker, Governor
James A. Rivera, State Fire Marshal

Memorandum

To: Fire Sprinkler Contractors, Fire Sprinkler Inspectors, and Local Fire Authorities

From: Garry Grugan, Fire Safety Compliance Manager

Date: December 12, 2023

Re: Fire Sprinkler Inspector Licensing 2024

The Office of the State Fire Marshal (OSFM) has adopted the updated Fire Sprinkler Contractor and Inspector Licensing Rules (41. Ill. Adm. Code 109), effective on December 6, 2023.

In accordance with the adopted rules, the application for a fire sprinkler inspector license shall be submitted by the fire sprinkler contractor who is responsible for the employment of the fire sprinkler inspector. Fire sprinkler inspector license applications are available on OSFM's website at

<https://sfm.illinois.gov/iam/business/fire-sprinkler-contractor-information.html> or through the QR code.



Fire sprinkler contractors should apply (include supporting documentation) for a fire sprinkler inspector license for any individual who performs routine inspection and testing, as soon as possible.

Once a license application is approved, an invoice will be sent to the fire sprinkler contractor. After payment is received, the license will be mailed to the fire sprinkler contractor to provide to the fire sprinkler inspector.

The statute requires fire sprinkler inspectors to be licensed after January 1, 2024. In recognition of the limited time between the effective date of the rules and the deadline for licenses, the Office of the State Fire Marshal will focus its licensing enforcement efforts on industry education and processing applications through March 31, 2024.

Local authorities should be aware that timing of license application processing within OSFM may affect the ability of qualified fire sprinkler inspectors to demonstrate compliance with the statute. OSFM encourages local authorities to also contribute to industry education on required qualifications and the need for licensing during the coming months.

The complete updated rules will be available online in the coming weeks at <https://www.ilga.gov/commission/icar/admincode/041/04100109sections.html>.

Any questions may be directed to Jeph Bassett, Sprinkler & Fire Equipment Licensing Compliance Specialist, at Jeph.Bassett@Illinois.gov or 217-524-1443.