



**Office of the Illinois State Fire Marshal**

Division of Fire Prevention

1035 Stevenson Drive

Springfield, IL 62703-4259



**Fire Sprinkler Inspector License Application**

Applicants are required to submit disclosure information to the Office of the Illinois State Fire Marshal. Failure to do so will result in this application not being processed. The application for a Fire Sprinkler Inspector License shall be submitted by the Fire Sprinkler Contractor who is responsible for the employment of the applicant.

***Please print or type the application. Original signatures only, no computer-generated signatures will be accepted. E-mail the application to [SFM.Sprinklers@illinois.gov](mailto:SFM.Sprinklers@illinois.gov) Renewals can be completed through the online portal at <https://joportal.com/IL/Spa/Home>.***

**Part A: Fire Sprinkler Contractor and Fire Sprinkler Inspector Information:**

Type of Application:  New Applicant  Renewal

Contractor License #: \_\_\_\_\_ Inspector License # *(Renewal Only)* \_\_\_\_\_

Name of Contractor:		FEIN/Social Security # <sup>1</sup> :	
Street Address:		City:	
State:	Zip Code:	County:	
Phone #:		Contactor Portal E-mail:	

Name of Inspector:		Social Security # <sup>1</sup> :	
Home Street Address:		City:	
State:	Zip Code:	County:	
Phone #:			

**Part B: Required Information:**

- Submit a clear copy of the applicant’s valid driver license, valid state identification, or a valid passport. ***(Required) Must be 21 years of age or older.***
- Submit a digital color 1x1 photograph, (E-mailed preferred), front facing with full-face, head and shoulders visible. Photographs must show the candidate wearing plain or company shirts, in front of a white background. ***(Required)***
- Renewal Applicants submit proof of completing 16 hours of continuing education since the issuance of the current license, with at least 8 hours of continuing education completed during each year of the current license. ***(Renewals Only)***.

**Submit ONE of the Following: (Required)**

- Certification, NICET: Inspection and Testing of Water-Based Systems (Level III).
- Certification, ASSE: 15010-Inspection, Testing and Maintenance of Water-Based Fire Protection Systems.
- Certification, NFPA: Water-Based Inspection, Testing and Maintenance (WBITM).
- Proof of Satisfactory Completion of a Certified Sprinkler Fitter Apprenticeship Program approved by the U.S. Department of Labor.

**List each license issued to the applicant by any state, local or federal government entity in the previous three years to engage in fire sprinkler inspecting or testing. (If applicable)**

Name on License	Issuing Agency/ State	License Number	Type of License	License Status (e.g., active, suspended, lapsed)

**The applicant is required to answer the following questions:**

1. Are you currently subject to disciplinary action or previously adjudicated to have violated conditions of a license in any jurisdiction? *If yes, give full details on a separate sheet.*  YES  NO
2. Are you more than 30 days delinquent in complying with a child support order?  YES  NO

(NOTE: If you are not subject to a child support order, answer “no”.)

**In accordance with 5 Illinois Compiled Statutes 100/10-65, the licensee or applicant shall certify, under penalty of perjury, that he or she is not more than 30 days delinquent in complying with a child support order. Failure to certify shall result in disciplinary action and making a false statement may subject the licensee to contempt of court.**

### Fire Sprinkler Inspector License Fees:

Initial License (2-year license)	\$500
Renewal of License (before or on expiration date)	\$500
Late Renewal of License (available for up to a year after expiration of license; includes a \$100 late filing fee)	\$600
Request for Duplicate or Corrected License	\$50

**Do not remit fees with application.**

***Once your application has been approved, you will be invoiced for the applicable fees.***

Failure to sign forms, submit necessary information, or provide attachments will cause your application to be returned and no license will be issued until all requirements are met.

**I certify that I am authorized to sign this application and that all information contained herein is accurate and true; furthermore, I certify that during the term of my Fire Sprinkler Inspector License, I will maintain all licensing requirements and qualifications.**

Fire Sprinkler Contractor Signature:		Date:
Print Name:	Title:	
Fire Sprinkler Inspector Signature:		Date:
Print Name:		

<sup>1</sup> The Identity Protection Act, 5 ILCS 179/1 et seq., requires each local and State government agency to draft, approve, and implement an Identity-Protection Policy that includes a statement of the purpose or purposes for which the agency is collecting and using an individual's Social Security Number (SSN). This statement of purpose is being provided to you because you have been asked by the OSFM to provide your SSN or because you requested a copy of this statement. You are being asked for your SSN for one or more of the following reasons: Internal verification and/or potential collection of fees, penalties, or fines. We will only use your SSN for the purpose for which it was collected. We will not: Sell, lease, loan, trade, or rent your SSN to a third party for any purpose; Publicly post or display your SSN; Print your SSN on any card required for you to access our services; Require you to transmit your SSN over the Internet, unless the connection is secure or your SSN is encrypted; or Print your SSN on any materials that are mailed to you, unless state or federal law requires that number to be on documents mailed to you, or unless we are confirming the accuracy of your SSN.