Larry Matkaitis, State Fire Marshal



Office of the State Fire Marshal

To: Licensed Illinois Inspection Companies

From: Robert Capuani

Date: January 22, 2014

Subject: Subcommittee meeting for OSFM Elevator Safety Inspection Form

On November 7, 2013 the Elevator Safety Board approved a recommendation to develop a subcommittee to update the Office of the Illinois State Fire Marshal Elevator Safety Division Inspection form.

This serves as notice that the subcommittee meeting will be held on Friday, February 7, 2014 at the Suburban North Regional Office Facility located at 9511 West Harrison Street, Des Plaines, Illinois 60016, Room 110 – located on the lower level. The meeting will start promptly at 8:30AM.

If you are planning on attending this meeting please email <u>Celena.Jeffries@Illinois.gov</u>.