

# Illinois Promotional Assessor Profile

**Appendix #1**

**Assessor Requirements:** Assessors shall possess a minimum of ten (10) years of service as a full-time sworn firefighter including at least three (3) years of service as a fire officer at the rank of company officer or higher. Persons who do not have experience as a sworn full-time firefighter who are interested in serving as assessors and who have specialized technical expertise may be added to assessment panels by agreement of the parties to a collective bargaining agreement at the local level.

<b>Date Profile Completed:</b>	2/17/2020
--------------------------------	-----------

<b>Contact Information (Please note that this page will be posted on the OSFM Website)</b>					
Last Name Leek	First Name Randall	If Applicable: Name of Department/Business Aurora FD			
If Applicable: Department/Business Mailing Address 75 N Broadway		City Aurora	State IL	Zip 60505	County Kane
Email address: firesdown@yahoo.com		Contact Phone Number (not mandatory to provide on the page) 815 222 3591			

<b>Fire or EMS Employment Status (Please check one)</b>											
Full Time	<input checked="" type="checkbox"/>	Combination	<input type="checkbox"/>	Volunteer	<input type="checkbox"/>	Part Time	<input type="checkbox"/>	Retired	<input type="checkbox"/>	Consultant	<input type="checkbox"/>

<b>Fire or EMS Position (Rank)</b>			
	Name of Organization	Position Title	Dates of Position
1	Aurora Fire Dept	Battalion Chief	12/2019-present
2	Byron FD	FPD Trustee	2013-2019
3	Illinois Fire Service Institute	Instructor	2000-present
4			

<b>Describe Your Duties and Responsibilities of your Positions</b>		
	Position	Overview of Duties and Responsibilities
1	Batt Cf	Fire Suppression, Rescue, EMS, Personnel/Tactical Mgmt., Training
2	Trustee	Labor Mgmt., Budgetary, Purchasing, Conflict Resolution
3	Instructor	Instruction of many different fire service topics
4		

Breadth of Supervisor and/or Officer Experience	Current	Past
Number of full-time employees I supervise or have lead directly:	24	75
Number of employees I supervise or have lead indirectly:	24	75

Education (only accredited institutions and a copy of your degree must be attached)		
Degree	College/University	Major

Fire/EMS Service Certifications (A copy of your certificates must be attached)		
Title	School or Organization	Date
FF 2, FF 3	OSFM	
FO 1, FO 2	OSFM	
EMT-B	IDPH	

Special Skills:

Describe Your Assessor Training and Organization Who Administered the Training:
Joint Labor Management Committee Certified Assessor Training/Cf. Terry Mastandrea-Lead

Identify The Exercises That You Have Been Trained For:											
In Basket	<input type="checkbox"/>	Leaderless Group	<input type="checkbox"/>	Oral Interview	<input type="checkbox"/>	Tactical	<input checked="" type="checkbox"/>	Problem Employee	<input type="checkbox"/>	Qualities of Leadership	<input type="checkbox"/>
Please list other exercises that are not listed and describe them.											

**Describe Your Assessor Experience:**

Completed 3 dat "Basic Assessor Training" September 2013  
Numerous Assessment Processes

**CERTIFIED ASSESSOR CERTIFICATION STATEMENT**

By typing your name in the box provided below, you are certifying that the information provided within the Illinois Promotional Assessor Profile, to the best of your knowledge, is true, accurate and complete.

Certified Assessor Typed Signature



Date: 02/17/2020

**Joint Labor Management Committee (JLMC) Statement**

**Based upon this Assessor Profile submitted to the JLMC, we believe this information is accurate. However, the JLMC is highly recommending that the entity seeking Assessors conduct their own review and validation process.**

**Email this form to JLMC**

You can also manually email this form to [jlmcchire@gmail.com](mailto:jlmcchire@gmail.com)  
or fax to 217 522-8244.