

# Fire Equipment Distributors

May 2022

## UPDATE – P.A. 102-0715

The Fire Equipment Distributor and Employee Regulation Act of 2011 which provides requirements for the licensing and regulation of those distributors and their employees who service fire equipment, including portable fire extinguishers, and pre-engineered and engineered in-place fire suppression systems, has been amended by [Public Act 102-0715](#). Please note the following changes:

### Applying for or Renewing a License

For fire equipment distributors, licensure documentation now includes:

- current registration as an Illinois corporation or other business entity;
- compliance with Assumed Business Name Act, when applicable;
- list of officers, when applicable;
- current \$1,000,000 liability insurance policy;
- proof of compliance with workers' compensation insurance requirements in accordance with State law;
- access to proper maintenance equipment that is in compliance with the adopted standards;
- employing a currently licensed employee for the respective Fire Equipment Distributor license type; and
- good standing with IL Department of Revenue.

For fire equipment employees, licensure documentation now includes:

- current relevant certification by ICC, NAFED, or NICET;
- copy of valid government-issued photo ID;
- digital color photograph (unless religious exemption); and
- current employment by a Fire Equipment Distributor.

### Other Licensing Items

- Applications for both distributors and employees must be signed by an authorized officer of the fire equipment distributor.
- Distributors are no longer able to apply for a branch office license. Each fire equipment distributor must apply for its own distributor license for each location and a new license number. Affected fire equipment distributors must apply for a new license for each fire equipment employee to connect them to the new distributor license number.
- On termination of the employment of a licensed employee, the distributor is required to notify the OSFM.

### Records

Distributors are now required to keep 3 years of records which include at least:

- the name and license number of any individual who performs service of fire equipment,
- the date of service,
- location of service, and
- class of fire equipment serviced.

